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P. O. Box 1329,
Rivonia, 2128,
South Africa

Physical Address
270 George Road,
Noordwyk
Midrand 1687

Contact
Tel: 0112170600
Fax: 0871234586
Email: info@cathsseta.org.za

2026/2027 Funding application guidelines

1. The Culture, Arts, Tourism, Hospitality and Sport Sector Education and Training Authority (CATHSSETA) is a national public entity established in terms of the Skills Development Act (No. 97 of 1998) as amended, and as such is mandated to promote skills development for the CATHSSETA sector.
2. **Who can apply**

   The following stakeholders and legal entities that fall within CATHSSETA sectors are invited to apply for DG funding:

   2.1. CATHSSETA levy-paying employers;
   2.2. CET and TVET Colleges;
   2.3. Training Providers;
   2.4. Cooperatives;
   2.5. Federations/Trade Unions;
   2.6. SMMEs; and
   2.7. NGOs, NPOs, CBOs.
3. This grant is intended to meet the sector needs as set out in the Sector Skills Plan (SSP), Strategic Plan, and the priorities outlined in the National Skills Development Plan (NSDP).
4. In this window, CATHSSETA will be allocating funding for the learning programmes listed below**.** Please refer to ***the learning programme guidelines*** for definitions, unit costs to be funded per learner, and targets to be fulfilled in this window for each learning programme:

   4.1. CET College Graduate Internship;
   4.2. CET College Lecturers awarded skills programme;
   4.3. CET Learners accessing AET;
   4.4. TVET Lecturers exposed to the industry through skills programme;
   4.5. SMMEs supported through training interventions (0 - 49);

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4.6. Cooperatives supported through skills training;

4.7. NGOs/NPOs/CBOs supported through skills training;

4.8. Worker-initiated training interventions supported through capacity building; and

4.9. Partnership projects implemented with TVET and CET Colleges.

5. **SHORT COURSES GUIDELINES**

5.1. Entities applying should be operating within the CATHSSETA sub-sectors; applicants need to confirm the number of employees.

5.2. The maximum amount per delegate is **R7 040.00** for the duration of the course.

5.3. Applicants should indicate the number of delegates to participate in each course on their applications.

5.4. The maximum number of delegates is **05** per entity.

5.5. The duration of the course should be a minimum of 3 full days to a maximum of 6 months of training.

5.6. CATHSSETA reserves the right to decrease the allocation to ensure equity for all applicants, depending on the availability of funds.

6. **TVET AND CET INFRASTRUCTURE GUIDELINES**

6.1. The funding is only applicable to TVET and CET Colleges.

6.2. The maximum amount per TVET college is **R860 000.00** per project.

6.3. The maximum amount per CET college is **R750 000.00** per project.

7. **DISCRETIONARY GRANT FUNDING GUIDELINES**

Output Indicator	**Max Amount per Learner**
CET Internships (Graduate Internship)	R67 200.00
CET College lecturers awarded skills development programmes	R14 280.00
CET learners accessing AET	
TVET Lecturers exposed to the industry through Skills programme employed	

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8. **CATHSSETA will not award funds for**
   - 8.1. Projects that have already commenced before the approval of the application.
   - 8.2. Set-up costs, e.g., start-up costs.
   - 8.3. Capital expenditure, e.g., building costs, equipment such as computers, etc. (Exclude the TVET & CET Infrastructure).
   - 8.4. Existing operating expenses, e.g., salaries of current employees who will undergo training.
   - 8.5. Organisational policy development.
   - 8.6. Interventions that result only in "awareness" for participants.
   - 8.7. Training of any beneficiaries who are currently being funded through other programmes.
9. CATHSSETA awards Discretionary Grant and Special Projects funding at its discretion to attain its strategic objectives as outlined in the Strategic Plan (SP), Annual Performance Plan (APP), and the development of skills as articulated in its Sector Skills Plan (SSP), subject to the availability of funding.
10. Applications should be properly completed, and ALL required supporting documents must be submitted (Please refer to **Annexure A** below for required and compulsory documentation).
11. Levy-paying employers applying must be up to date with their levies.
12. CET Colleges applying for Graduate Internships should recruit learners from Universities, Universities of Technology, and TVET colleges.
13. It is the responsibility of applicants to familiarise themselves with CATHSSETA's Discretionary Grant and Special Project Policies, which are available on the CATHSSETA website.
14. For CET Colleges applying for AET, please ensure you upload active proof of accreditation outlining the qualification/s you are applying for. This document forms part of compliance.
15. Experience has shown that the total value of applications each year exceeds the

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available funds by far. Stakeholders are therefore encouraged to focus on actual needs when preparing applications. CATHSSETA reserves the right to reduce the number of learners applied for, depending on fund availability.

16. Applicants will be informed of the outcomes once the entire evaluation process is complete.
17. There is no appeals process for these funding opportunities.
18. The CATHSSETA DG window opens on **21 September** and closes on **09 October 2026**, at **4:00 PM**.
19. **APPLICATIONS GUIDELINE**
    - 19.1. Submit a fully completed application form on the prescribed CATHSSETA template, together with compliance documents. An incomplete application will be deemed non-compliant and will not be evaluated.
    - 19.2. Applications should be submitted to: **dg2@cathsseta.org.za**. Any applications that are not submitted through the prescribed email address will not be considered.
    - 19.3. It is the responsibility of applicants to familiarise themselves with CATHSSETA's Discretionary Grant and Special Project Policies, which are available on the CATHSSETA website, together with compliance templates where applicable.
    - 19.4. Stakeholders are encouraged to focus on actual needs when preparing applications.
20. **APPLICATION PROCESS**

Step 1: Familiarize yourself with this document, which provides the specifications of what CATHSSETA is looking to fund.

Step 2: Familiarise yourself with the Discretionary Grant & Special Project Policies, which outline the evaluation criteria, and the learning programme guidelines.

Step 3: Access the application form template by going to www.cathsseta.org.za, download it, and fully complete the application form template and submit it together with

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all required documents in a ZIP folder to dg2@cathsseta.org.za. Applications not on the CATHSSETA prescribed proposal templates will not be considered.

Step 4: Use the checklist that is appended to this document (Annexure A) to prepare all documentation that must be submitted with the application form. Ensure that you have all the relevant document templates (where applicable) downloaded on the CATHSSETA website, completed and signed where applicable. These documents should be attached and submitted with the application form.

Step 5: Ensure that you submit the applications via email to dg2@cathsseta.org.za.

Please direct queries for application forms to the following:

REGION	REGIONAL MANAGER	EMAIL ADDRESS
KwaZulu-Natal & Free State	Ms Lungile Dlamini	Lungile@cathsseta.org.za
Gauteng, Northwest, Limpopo & Mpumalanga	Ms Zandile Ntshangase	zandilen@cathsseta.org.za
Western Cape, Eastern Cape & Northern Cape	Ms Martha Collett	martha@cathsseta.org.za
HELP-DESK		
Ms Tebogo Mohulatsi		tebogo@cathsseta.org.za
Ms Balentine Madiba		balentine@cathsseta.org.za
Ms Nonkonzo Zwane		nonkonzo@cathsseta.org.za

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Annexure A: Document submission checklist

Applicants are required to submit the following documents with their application form:

Documents	Purpose	Downloadable from website[1]	Checklist
Organisation's registration documents (Government-owned organisations must submit a signed written confirmation of organisation type)	**Compulsory for compliance**	No	
Declaration of authorised person		Yes	
Acknowledgement of CATHSSETA Discretionary Grant policy and Special Projects & Partnership policy		Yes	
Declaration of interest		Yes	
Training Provider accreditation letter outlining qualifications			
BBBEE Certificate (if applicable)	**Required for evaluation**	No	
Financial statements or bank statements		No	
Lease or Title deed documents		No	
Asset register		No	

[1] Where applicable, templates must be downloaded from the website – www.cathsseta.org.za

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